

Berkeley College Dean's Office



Petition for Course Underload (under 4 course credits)

In rare instances, the Dean can approve a course load of 3 or 3.5 course credits IF and ONLY IF doing so would not jeopardize the student's academic progress toward accruing the number of credits needed for academic promotion. Permission is typically given if, e.g., a senior is undertaking research, an internship opportunity, or planning for graduate school or job applications, and in taking a credit underload will remain on track for graduation, but will be able to use the additional time for these other pursuits.

Please note: You MUST make an appointment with the Dean if you intend to enroll in less than four credits. Please bring this form to the appointment with you.

Name _____

SID _____

Major _____

Petition (Please state your reasons for intending to take an under loaded program. Feel free to attach an additional page):

I am aware that I will need to meet with the Dean to discuss any plans for a course drop.

(Student Signature)

(Date)

Dean's Office Only

Approved

Denied

(Dean's Signature)

(Date)

Please email form to Damaris.Cardona@yale.edu or return to Berkeley College Dean's Office